

WHITE PINE LIBRARY COOPERATIVE
BOARD MEETING
Minutes, June 26, 2024
Draft

A White Pine Library Cooperative Board meeting was held on June 26, 2024, at Harbor Beach Area District Library in Harbor Beach, MI.

Present: Lorrie Taylor, Amy Beckman, Lynne Clark, Lisa DiCamillo, Jessica Little, Nicole Markel, and Marcy Thompkins. Also present were Kate Van Auken and Alison Blattner. **Absent:** Christian Dunham, Corey Goethe, and Ann Trierweiler.

Call to Order: The meeting was called to order at 12:37 p.m.

Approval of Agenda: Jessica Little moved, and Lynne Clark seconded to approve the Agenda. The motion was carried.

Approval of Minutes: Nicole Markel moved, and Lisa DiCamillo seconded to approve the April 24, 2024, Board Minutes. The motion was carried.

Treasurer's Report: The Board reviewed the financial reports and checklists for April and May 2024. Lisa DiCamillo moved, and Jessica Little seconded to approve the financial reports and ratify the April and May 2024 bills. The motion was carried.

Directors Report: Kate additionally shared that she was happy to have Tessa Sullivan attend the Advisory Council to update members on the Amazon Prime for Business program negotiated by TLN.

Old Business

Awaiting Plan of Service Approval by LoM

The Cooperative is awaiting approval for the 2023-2024 Plan of Service from the Library of Michigan which was sent at the end of August 2023. Work will begin soon on the 2024-2025 Plan of Service.

New Business

Volume Surcharge – Rawson and St. Charles

Discussion was had regarding reimbursement of two member libraries, Rawson Memorial District Library and St. Charles District Library, for RIDES surcharges. Their assistance in distributing VOX Books and Book Page for WPLC contributes to this surcharge each year. Lisa DiCamillo moved, and Marcy Thompkins seconded to reimburse these libraries for the \$100 surcharge. The motion was carried.

New Peabody ILL Library Request

Grace A. Dow Memorial Library recently inquired with WPLC about joining the Peabody Interlibrary Loan (ILL) program. While looking at the existing contracts, Alison Blattner noted that previous agreements required the WPLC Board President's signature for a new library to join the program. Kate Van Auken discussed how the WPLC Director is the designee for all other contracts, and a discussion was had to change this process for ILL additions moving forward.

Nicole Markel moved and Marcy Thompkins seconded to change the ILL approval process and allow the WPLC Director to sign contracts with prospective participants. The motion was carried.

New Laptop \$1,137.64

After purchasing the Director's new desktop, Kate's previous office computer had been updated and cleaned for use at home. The old desktop, which had previously been usable despite issues, recently stopped turning on altogether. Kate asked the Board to entertain a purchase for a laptop and docking station to use at home.

Verbal approval was garnered from board members. Amy Beckman noted that the increased revenue from MI CLASS interest would sufficiently cover the additional cost of a home computer.

Kate’s Review

Lorrie Taylor shared the results of Kate Van Auken’s annual review. Members shared high remarks and positive feedback about the Director’s performance. Constructive feedback about ways to improve the cooperative further included creating a “Member Needs” survey and reminders about calls for volunteers.

Lisa DiCamillo moved and Marcy Thompkins seconded to give Kate Van Auken a 4% raise for the 2024 – 2025 fiscal year. The motion was carried.

Additional discussion was had regarding Alison Blattner’s performance in the Office Manager role. Lynne Clark moved, and Nicole Markel seconded to give Alison Blattner a 4% raise for the 2024 – 2025 fiscal year. The motion was carried.

Public comments and announcements

There were no public comments.

Next Meeting: The next meeting will be held on August 28, 2024, after the Advisory Council meeting at Caro Area District Library, 840 W. Frank Street, Caro, MI 48723.

Adjournment: Marcy Thompkins moved, and Jessica Little seconded to adjourn the meeting at 1:30 p.m. The motion was carried.