

WHITE PINE LIBRARY COOPERATIVE
BOARD MEETING
Minutes, Oct 5, 2022
Draft

A meeting of the White Pine Library Cooperative Board was held on October 5, 2022, at the Thomas Township Library in Saginaw, MI.

Present: Jeanette Morrish, Jessica Little, Lorrie Taylor, Ann Trierweiler, Christian Dunham, Amy Beckman, Nicole Markel. Also present: Charlie Mitchell, Pam Williams, Jamie Paille, Kate Van Auken and Alison Blattner. **Absent:** Barbara Bush, T.J. Smith, and Corey Goethe.

Call to Order: The meeting was called to order at 12:10 pm.

Approval of Agenda: Kate Van Auken proposed amending the agenda so that the seating of new Board members, slating of candidates for Officers, and Election would occur before the Approval of Minutes. Jessica Little moved, and Ann Trierweiler seconded to approve the agenda as amended. The motion was carried.

New Board Members: Three new members of the WPLC Board were welcomed: Amy Beckman, Millington Arbela District Library, Christian Dunham, Bullard Sanford Memorial Library, and Nicole Markel, Sandusky District Library. Outgoing members include Charlie Mitchell, Pam Williams, and Jamie Paille.

The slate of candidates for Officers: A call for nominations for President of the WPLC Board was made. Jeanette Morrish self-nominated to be reappointed, and no other nominations were proposed. A call for nominations for Vice-President was made, and Jeanette Morrish nominated Lorrie Taylor to be reappointed. No other nominations were made. A call for nominations was made for Secretary/Treasurer, and Christian Dunham self-nominated to be appointed. No other nominations were made.

Election: The Slate of Officers for the 2022-2023 fiscal year was presented with Jeanette Morrish as President, Lorrie Taylor as Vice-President, and Christian Dunham as Secretary/Treasurer of the WPLC Board. The Slate was approved as presented with no members opposed.

Approval of Minutes: Jessica Little moved, and Ann Trierweiler seconded to approve the August 24, 2022, Board Minutes. The motion was carried.

Treasurer's Report: The Board reviewed the financial reports and checklists for August and September 2022. Discussion was had to consider moving \$100,000.00 to a CD. Kate advised waiting to do so until after receiving the first state aid payment for the fiscal year. Kate also noted the current line items for MCDA and will seek guidance from the auditor on how to record income and expenses.

Discussion was had regarding what to do with the accumulated funds held by WPLC from previous fiscal years. Kate Van Auken noted that her plans included keeping a portion as a precaution in the event of future decreases to state aid or service population, putting funds towards reimbursement for RIDES if costs go up in the future, and her desire to give funds back to members via WPLC programs.

Jessica Little, Theodore Cutler Memorial Library, noted that the cost of RIDES for 3-day delivery had gone up \$2,000 during the past year and MCLS requires 3 days of delivery in some cases. The suggestion was made to the Board to consider reimbursing members for 3 days of RIDES delivery instead of the current 2. For those libraries only requiring 2 days of delivery, they would still be granted the full sum for 3 days of delivery and the additional funds would be able to be allocated to other MeL needs including staffing, training, and supplies. Christian Dunham moved and Ann Trierweiler seconded to reimburse all WPLC members for 3 days of RIDES delivery with any funds in excess to be spent on MeL-related needs. The motion was carried.

Amy Beckman also suggested the potential for WPLC to offer capital improvement grants in the future due to the lack of such grants commonly available.

Ann Trierweiler moved and Nicole Markel seconded to approve the financial reports and ratify the bills for both August and September 2022. The motion was carried.

Directors Report: Kate had no additional items to add to the Director's Report she gave at the Advisory Council meeting. She commented on the increase in Alison Blattner's working hours and thanked the Board for the accommodation. She additionally noted that the increase would allow for more projects to be completed during the week outside of daily operations. More can be found at: https://wplc.org/wp-content/uploads/2022/director_reports/director-report-oct2022.pdf

Old Business

Personnel Manual

Kate and Alison are waiting for the final version of the Personnel Manual to be returned to them from the lawyer. Once they complete a final readthrough, the document will be forwarded to the Board to review and a vote held on it during the December 7, 2022, Board Meeting.

Plan of Service Approved by LOM

The Library of Michigan approved WPLC's 2022-2023 Plan of Service as passed during the August 24, 2022, WPLC Board meeting.

New Business

MLA's Think Space: Holding True to Our Values and Staying Strong Scholarships

Kate proposed that WPLC offer scholarships for member libraries that would allow for member libraries to send a staff member to Think Space: Holding True to Our Values. Since not all members took advantage of the Library Association Reimbursement Program, currently \$10,500.00 of the \$19,000.00 budgeted for last year has been claimed, and not all members are interested in joining a professional library association. Discussion was had regarding how many scholarships to offer, barriers that would prevent smaller libraries from participating, and whether additional funds could be set aside for similar use (funds that could be used for attending other conferences, paying a substitute staff person at locations with limited personnel, etc.). Christian Dunham motioned to make scholarships available to send three people to Think Space, and Jeanette Morrish seconded. The motion was carried.

2022-2023 Proposed Meeting Dates

The following meeting dates were proposed for the 2022-2023 fiscal year: Dec.7, Feb. 22, Apr. 26, June 28, Aug. 23, & Sep. 27 (if needed). Nicole Markel moved and Lorrie Taylor seconded to approve the 2022-2023 meeting dates. The motion was carried.

Other: Kate mentioned that she intends to resume hosting the WPLC Annual Meeting in 2023. She opened the call for ideas about the meeting and shared some preliminary plans.

Public comments and announcements: There were no public comments.

Adjournment: The meeting was adjourned at 1:16 p.m.

Next Meeting: December 7, 2022, location TBD.