

**WHITE PINE LIBRARY COOPERATIVE
ADVISORY COUNCIL MEETING**

Minutes, October 5, 2022

Approved December 7, 2022

Welcome

The meeting was held at Thomas Township Library. Ruth Steele called the meeting to order at 10:04 a.m. There were 22 attendees at the meeting and 11 attending via Zoom.

Introductions

Ruth Steele asked attendees to introduce themselves by stating their name, library, and something they love about fall.

Approval of Agenda

Nannette Pretzer moved, and Jeanette Morrish seconded to approve the Agenda as presented. The motion was carried.

Approval of Minutes

Jeanette Morrish moved, and Pam Williams seconded to approve the August 24, 2022, Advisory Council minutes. The motion was carried.

Director's report

Kate presented her report. Some topics included changes to Amazon Business Prime and Revolving Credit Line; the WPLC Library Association Reimbursement Program; updates to the MI Library is Now! Campaign; an upcoming webinar through the Michigan Cooperative Directors Association (MCDA); Michigan Library Association (MLA) Board nominations and committees; the 2022 MLA Conference; TechSparks 2022 webinar series; summer reading program brainstorming; Technology and Programming Committees for WPLC; updates to the WPLC Member Directory; updates to the WPLC Office Manager's working hours; outgoing and incoming WPLC Board members. See the Director's Report for more details and further explanation: https://wplc.org/wp-content/uploads/2022/director_reports/director-report-oct2022.pdf

Office Manager's report

Alison Blattner presented her report. Some topics included Interlibrary Loan (ILL) stats and procedures; MARC record request stats and procedures; TechSparks Session 5 updates; review of the WPLC Personnel Manual and Policy Manual; webpage updates for the 2022-2023 fiscal year; updates to WPLC's Resource and Intellectual Freedom pages; updates on the WPLC Google MyMap project; calls for events to add to the WPLC Calendar; calls for updates to the Member Directory. See the Office Manager's Report for more details and further explanation: https://wplc.org/wp-content/uploads/2022/office_report/office-report-dec2022.pdf

Old Business

Reciprocal Lending Agreement (RLA) with OverDrive

Statistics are being collected from the first month since WPLC was able to join the RLA with four other Michigan Library cooperatives. Stats show at the time that WPLC members lent



approximately 1100 items through OverDrive to non-members, and members borrowed approximately 400 items. Discussion was had amongst members about how to more easily search through all participating co-ops for an item in the Libby app. T.J. Smith, Sherman Township Library Director, advised that if you search for and find a title in Libby, click the library card image next to the title. That should show availability through all other participating co-ops. Pam Williams, Frankenmuth Wickson Memorial Library Director, inquired when other co-ops would be joining. Kate advised that the process was ongoing, and that content groups would be invited incrementally.

New Business

There was no new business.

Public Comments/Membership News:

Kate discussed the party held at Frankenmuth Wickson Memorial Library the evening before in honor of Pam Williams who is leaving Frankenmuth and will be heading up the Elk Rapids District Library. She shared how the community had turned out for the occasion and the love and support that was able to be felt during the event. Pam introduced Michelle Duclos, the new Director in Frankenmuth.

Kate also mentioned that billing for OverDrive and WPLC membership would likely start at the end of October or early November, depending on when the official state aid figure is available.

Charlie Mitchell, Brown City Public Library, shared that they are very close to becoming a District Library. The City approved the contract approximately a week prior, and the school board plans to ok it at their next meeting. With the current timeline, the change should be approved by December.

Other

Trivia Night How-To

Two presentations were given by member libraries about the Trivia Nights they host.

Danielle Smith, Adult Programming Librarian at Rawson Memorial Library, spoke first about their new trivia group and its growth. She discussed themes that had been used for trivia nights so far, their trivia format and rules, how many rounds and questions per round their event averages, and how she places ads for other library programs in the slideshows used during the event.

Sarah Rick, Millington Arbela District Library Director, recorded a presentation that was played next. She discussed how she used a program survey to help determine scheduling for the group, the considerations she took when selecting a location for the event, and the helpful feedback that she'd gotten from the group's members thus far. She additionally discussed the opportunity the group gives to partner with local businesses. After the presentation concluded, Amy Beckman, Millington Arbela District Library Assistant Director, further detailed the positive relationships that have been formed with their community as a result of the group, particularly with the business leaders they now work with.

Next Meeting: Next meeting is set for December 7th, 2022, location TBD.

