

**WHITE PINE LIBRARY COOPERATIVE
ADVISORY COUNCIL MEETING**

Minutes, August 24, 2022

Draft

Welcome

The meeting was held at Fairgrove District Library. Ruth Steele called the meeting to order at 10:04 a.m. There were 26 attendees at the meeting and 5 attending via Zoom.

Introductions

Kate, Director of White Pine Library Cooperative, asked attendees to introduce themselves by stating their name, library, and city.

Approval of Agenda

Erin Schmändt moved, and Jeanette Morrish seconded to approve the Agenda as presented. The motion was carried.

Approval of Minutes

Jeanette Morrish moved, and Charlie Mitchell seconded to approve the June 22, 2022, Advisory Council minutes. The motion was carried.

Director's report

Kate presented her report. Some topics included the MI Library is Now! Campaign; reciprocal lending in Overdrive; MLA Board and Committee nominations; WPLC's Library Association Reimbursement Program; iVox Books; TechSparks 2022; Summer Reading Program 2023 brainstorming; WPLC's new glossary of acronyms; calls for updates to the Member Directory. See the Director's Report for more details and further explanation: https://wplc.org/wp-content/uploads/2022/director_reports/director-report-aug2022.pdf

Office Manager's report

Alison Blattner presented her report. Some topics included ILL request updates; MARC record request updates; TechSparks Session 5 and access to Session 4's recording; review of the WPLC Personnel Manual and Policy Manual; WPLC website hosting; updates to WPLC's Resource and Intellectual Freedom pages; the upcoming launch of WPLC's interactive Google MyMap; changes to the WPLC Event Calendar webpage; calls for updates to the Member Directory. See the Office Manager's Report for more details and further explanation: https://wplc.org/wp-content/uploads/2022/office_report/office-report-august2022.pdf

Old Business

There was no Old Business.

New Business

Draft Plan of Service

Kate presented the 2022 – 2023 Draft Plan of Survey and the WPLC member survey results used to guide it. Some suggestions made by members included: automation & capital improvement grants;



video & music streaming services; traveling IT technicians for WPLC; a virtual showcase for programming performers; the creation of technology and programming committees for WPLC. Beth Schumacher moved and Jeanette Morrish seconded to approve the Draft Plan of Service. The motion was carried.

2022 – 2023 Budget

Kate presented her proposed budget for the 2022 – 2023 fiscal year. The numbers are based on this year's state aid figures. Overdrive costs went down due to WPLC's decrease in service population. Delivery costs will also go down as a result of the RIDES renegotiation. Funds were allocated toward the next Thinkspace offered through LoM. Amber Hughey moved and Erin Schmändt seconded to approve the 2022 – 2023 Budget. The motion was carried.

Public Comments/Membership News:

Amber Hughey, Bridgeport District Library, advised that she had been able to arrange for active shooter training through the Bay County Sheriff's Department and suggested that Directors contact them as needed. Jeanette Morrish, Fleschner Memorial Library, reported that the summer reading program at their location was great this year; participation had greatly increased as patrons return to their libraries.

Other

Public Safety Demonstration

Jon Ramirez, Director of Tuscola County 911 Central Dispatch, and Deputy Steve Anderson, Tuscola County Emergency Manager, spoke to members about the importance of knowing who your public safety officials are in your area and connecting with them to have emergency preparedness plans in place. Jon Ramirez advised members to provide floor plans for their locations to their local EMS Director; Deputy Anderson advised that he takes the floorplans given to create emergency plans for potential crises in these locations. Each spoke to the importance of understanding what Narcan is, how long it lasts, and what to expect if you suspect a patron may be experiencing an overdose. They also spoke about the importance of security considerations on the exterior of the library; they advised to be mindful of where employees' cars are parked and for those using publicly accessible parking areas to be mindful of what personally identifiable information may be visible through the windows. Jon Ramirez suggested that in addition to CPR and AED training, 'Stop the Bleed' training should be incorporated; these topics should be revisited annually. Members were additionally encouraged to reach out to local authorities if they are aware that an upcoming public meeting may be contentious. Links to additional resources regarding Narcan and potential opioid overdoses are included here:

[MDHHS – Naloxone, what it is, and how to use it in an emergency](#)

[Naloxone \(Narcan\) Distribution Request for Community Organizations](#)

Next Meeting: Next meeting is set for October 5th, 2022, at Thomas Township Library, 8207 Shields Drive, Saginaw, MI 48609.

