

Yearly Timeline for Members

January

February

- Administrative Council and Board meetings

March

April

- Administrative Council and Board meetings
- Advocacy Day 4/20

May

- Board President distributes Cooperative Director evaluations to Board and Input form to all members by May 15
- OverDrive eMagazines renew

June

- Administrative Council and Board meetings
- Cooperative Director's Review
- Survey about services Cooperative should focus on for Plan of Service for next fiscal year

July

- Contact potential new Board members
- OverDrive contract discussions

August

- Administrative Council and Board meetings
- Proposed Budget
- Proposed Plan of Service
- OverDrive contract renewal

September

- Meet if needed (if budget needs to be adjusted before approval)

October (new fiscal year)

- Annual meeting-Administrative Council and Board meetings
- New Board members seated
- Submit Cooperative State Aid Report
- Submit Plan of Service to LOM

November

- Audit
- Invoices to membership for OverDrive services and content
- Invoices to membership for services minus 2-day delivery that White Pine pays

December

- Advisory Council and Board meetings

*Advisory and Board meetings are typically held the 4th Wednesday every other month beginning in February at a location to be determined. October and December meetings typically held the second Wednesday of the month.