

WHITE PINE LIBRARY COOPERATIVE
BOARD MEETING
Minutes August 25, 2021
Draft

A meeting of the White Pine Library Cooperative Board was held on August 25, 2021 at the St. Charles District Library.

Present: John Sheridan (President), Pam Williams (Sec/Treasurer), Nannette Pretzer, Jamie Paille, T.J. Smith, Charlie Mitchell, and Jeanette Morrish (Vice Pres). Also, present was Kate Van Auken and Sheila Good. **Absent:** Barb Butch and Ervin Bell.

Call to Order: Board President John Sheridan called the meeting to order at 11:52 am.

Agenda: Jeanette Morrish moved, and Nannette Pretzer seconded to approve the agenda with the addition of "Staff Pay Compensation". The motion was carried.

Minutes: Jeanette Morrish moved, and Pam Williams seconded to approve the April 28, 2021 board minutes. The motion was carried.

Treasurer's Report: The Board reviewed the financial reports and checklist. The April 2021 expense included the Bookpage subscription. May included the \$300 payments to members and the expense for the annual Zoom subscription. June included pass through expenses for VOX books and VLC seat fees, and speaker fees. July included the annual payment for the phone system. Nannette Pretzer moved, and Jeanette Morrish seconded to approve the financial reports and ratify the bills for April, May, June and July 2021. The motion was carried.

Staff compensation: The board discussed compensation for Kate and staff.

Jamie Paille moved, and Charlie Mitchell seconded to give Kate Van Auken a one-time bonus of \$7000 for the current fiscal year, 2020-2021. The motion carried.

Charlie Mitchell moved, and T.J. Smith seconded to give Kate a 6% pay increase, based on her current salary, for the fiscal year, 2021-2022. The motion was carried.

Nannette Pretzer moved, and Jeanette Morrish seconded to give staff members, Sheila Good and Jane Piersall a one-time bonus of \$5000 for the current fiscal year, 2020-2021. The motion was carried.

Old Business:

There was no old business.

New Business:

Amended Budget 2020-2021 : Jeanette Morrish moved, and Charlie Mitchell seconded to approve the 2020-2021 adopt the amended budget by function, with the addition of \$17,000 added to salaries, and \$300 to payroll taxes. Salaries will be \$145,000 and payroll taxes will be \$2,500. The motion was carried.

Proposed Budget 2021-2022: Jeanette Morrish moved, and Pam Williams seconded to approve the 2021-2022 proposed budget with adjustment for the 6% payroll increase for Kate Van Auken. The motion was carried.

Proposed Plan of Service 2021-2022: Jeannette Morrish moved, and Pam Williams seconded to approve the 2021-2022 as presented. The motion was carried.

Other: Pam Williams asked Kate if a Personnel Committee should be formed to assist with interviews and to look at a possible salary schedule. Kate will request one after the new board is seated in October.

Next Meeting: Wednesday, October 6, 2021 at the Frankenmuth Wickson District Library.

The Directors Report can be found at

https://wplc.org/wp-content/uploads/2021/director_reports/director-report-aug2021.pdf