

WHITE PINE LIBRARY COOPERATIVE
BOARD MEETING
Minutes, May 26, 2020
DRAFT

A meeting of the White Pine Library Cooperative Board was held on May 26, 2020 via Zoom meeting.

Present: Brenda Francetic, Jill Fox, Vicki Mazure, Nannette Pretzer, Beth Schumacher (Pres), Pam Williams (Sec/Treas). **Absent:** Briynee McCrea, John Sheridan, and Ervin Bell.

Call to Order: Board President Beth Schumacher called the meeting to order at 11:02 am.

Agenda: Kate Van Auken added **Bylaws Update** under Old Business. Vicki Mazure moved, and Nanette Pretzer seconded to approve the agenda as amended. Motion carried by roll call. All present board members voted yes.

Minutes: Nanette Pretzer moved, and Brenda Francetic seconded to approve the February 12, 2020 Board minutes. Motion carried by roll call. All present board members voted yes.

Treasurer's Report: Kate reviewed the checklist and other financial documents. She hopes that the 2nd state aid check, due in July, is issued. She applied for and was granted the Hope Grant. She has yet to receive the check. The CD in the amount of \$100,000, which is renewable every 32 days has the rate of .15%. Hopefully, interest rates come back. She mentioned that White Pine is no longer the treasurer for the Cooperative Directors Association. Vicki Mazure moved, and Beth Schumacher seconded to approve the Treasurer's report, motion carried by roll call. All present board members voted yes.

Directors Report: Kate Van Auken has been updating membership weekly and did not have a printed Directors report to present. Some topics she discussed with the board were: The PPE items have been ordered and she is still waiting for the gloves to be delivered. She will be delivering supplies to members. She's hoping she can deliver to libraries that can be a pick-up spot for other libraries in that area. Millington is undergoing a new director search again. Amy Beckman is the interim director for Millington. RBDigital now has 36 members using various digital options. 22 libraries placed orders for VOX books and 2 libraries have yet to receive them because they were shipped via Rides, which had to stop shipments due to the Covid Executive order. 23 libraries renewed the Swank movie licenses but 3 libraries opted out. White Pine will not renew the Rides delivery service.

Old Business:

Facility Update: Kate is checking with the possible new owners of the building in Saginaw to see if they intend to hold us to the lease that White Pine has with the VLC. One inspection has been done, and another is scheduled with the Health Department. Lee Martin, VLC, hopes to have an update this afternoon. The phones at the Saginaw office were out for about 3 weeks. VLC upgraded their system and Clear Rate cut our service. It was re-established and the invoice they sent did not show a credit. She called them and a credit will be issued. Files are being organized and some of the furniture has been sold. Sheila will make arrangements for these items to be picked up. The new owners, if they do purchase the building, said they would take care of the items we leave. Kate has the keys to the mailbox in Caro and is having mail sent there. White Pine will hire 2-Men-and-a-Truck to move office furniture and files.

Bylaws: The revised bylaws, which will have a three-year term with a new rotation schedule, was approved at the previous meeting but the schedule was being reviewed. This is on hold for now

New Business:

White Pine Reopening plan: The landlord at the new office in Caro has a plan for the common areas of the building to be cleaned when tenants return. Jane will most likely be working from home, but Kate has asked that she come in at least twice a month for documents to be filed. Staggered work schedules may be planned. The new phone system will allow for call forwarding and voicemail. She sent out the White Pine Library Cooperative's Reopening Plan to the board. Brenda Francetic moved, and Pam Williams seconded to approve the Reopening Plan as presented, motion carried by roll call. All present board members voted yes.

Overdrive: There are 44 libraries in Overdrive, with Taymouth Township joining. The contract with Overdrive is due to renew in August and Kate is negotiating the fees.
The Overdrive reciprocal lending project: Overdrive wanted to work with cooperatives that had a shared system. Our account manager did not understand we wanted to participate. Kate asked that we be put on the list.

Other: None.

Public comments and announcements: There were no public comments.

Next Meeting: The next board meeting will be held Tuesday, June 23, 2020 at 11:00 via Zoom, following the Members Zoom meeting.

Adjournment: Vicki Mazure moved, and Brenda Francetic seconded to adjourn the meeting at 11:56 am. Motion carried by roll call. All present board members voted yes.