

**WHITE PINE LIBRARY COOPERATIVE**  
**BOARD MEETING**  
**Minutes, December 11, 2019**  
**DRAFT**

*A meeting of the White Pine Library Cooperative Board was held on December 11, 2019 at White Pine Library Cooperative, Saginaw*

**Present:** Ervin Bell, Jill Fox (VP), Vicki Mazure, Briynne McCrea, Nannette Pretzer, Cora Schaeff, Beth Schumacher (Pres), Pam Williams (Sec/Treas). Also present were Corinna Scharf, CPA and Carmen Schepeler, COA from Weinlander Fitzhugh. **Absent:** Brenda Francetic, John Sheridan

**Call to Order:** Board President Beth Schumacher called the meeting to order at 12:30 pm

**Audit Review:** Corinna Scharf and Carmen Schepeler presented the audit report to the Board. Due to issues reconciling accounts, Corinna will look at the QuickBooks account reconciliations and save a backup to review at her office. She will follow up with Kate Van Auken and Jane Piersall next week.

**Agenda:** Kate Van Auken asked that Board Member Rotation under Old Business, be moved to New Business and be discussed with Bylaws. Jill Fox moved and Cora Schaeff seconded to amend the Agenda. Motion carried.

**Minutes:** Jill Fox moved and Ervin Bell seconded to approve the October 9, 2019 Board minutes. Motion carried.

**Treasurer's Report:** Due to the audit and migrating from Sage to QuickBooks, the financial reports were not presented. The check register dated 10/1/2019 through 12/9/2019 was presented. Kate Van Auken went over each item since no other reports were available. Nannette Pretzer moved and Pam Williams seconded to approve the Treasurer's report.

**Directors Report:** Kate Van Auken presented a listing of contacts she made in October and November. The contacts include member libraries, vendors, staff, as well as advocacy and continuing education efforts and total emails sent and received by week. This will be presented at each Board meeting.

**Old Business:**

Insurance Update. Kate Van Auken presented information sent out by MLA regarding health insurance coverage. The lawsuit is ongoing and MLA hopes for a resolution by April 2020.

**New Business:**

Expiring Lease. Currently, White Pine rents building space from VLC. In October, Lee Martin, Executive Director of VLC, informed Kate Van Auken that the VLC is looking at possibly selling the building. White Pine's lease expires September 30, 2020. Kate began a cursory process of looking for new office space trying to be proactive since the Board wasn't going to meet until December. In November, Lee Martin told Kate Van Auken that the possibility of VLC selling the building is less likely after receiving a realtor's value of the property and the cost of virtualizing the VLC servers. Kate Van Auken asked the Board if she should continue to search. The Board felt it would be a good idea to look at other options and report back. They also suggested looking east of Saginaw in the Reese and Caro area.

Bylaws: The Board reviewed the changes to the Bylaws. They will be presented to the Advisory Council in February.

**Other:** None.

**Public comments and announcements:** There were no public comments.

**Next Meetings:** February 12, 2020, April 22, 2020 MLA Legislative Day, June 24, 2020, August 26, 2020, October 7, 2020 White Pine Wednesday Annual Meeting