

**WHITE PINE LIBRARY COOPERATIVE**  
**BOARD MEETING**  
**Minutes, August 26, 2020**  
**DRAFT**

*A meeting of the White Pine Library Cooperative Board was held on August 26, 2020 via Zoom meeting.*

**Present:** Beth Schumacher (Pres.), Jill Fox (Vice Pres.), Pam Williams (Sec/Treas), Vicki Mazure, Nannette Pretzer, Briynne McCrea, John Sheridan, Barb Butch, and Jamie Paille. Also present: Kate Van Auken and Sheila Good. **Absent:** Ervin Bell.

**Call to Order:** Board President Beth Schumacher called the meeting to order at 11:27 am.

**Agenda:** Briynne McCrea moved, and John Sheridan seconded to approve the agenda. The motion was carried.

**Minutes:** Nanette Pretzer moved, and Pam Williams seconded to approve the July 22, 2020 Board minutes. The motion was carried.

**Treasurer's Report:** Kate reviewed the checklist and other financial documents. Some expenses on the checklist included payment to the Valley Library Consortium for a shared projector that White Pine chose to keep; telephone line expense for contract obligation to Clear Rate, and a smart switch needed for internet/phone connections. Jill Fox moved, and Vicki Mazure seconded to approve the Treasurer's report. The motion was carried.

**Director's Report:**

The report was not presented since all present at the Board meeting heard the update at the Advisory meeting earlier.

**Old Business:**

**Bylaws:** Any major revisions to the Bylaws need to be approved by the Library of Michigan. Kate would like a few volunteers to help with the Bylaw's rotation schedule. John Sheridan and Briynne McCrea said they were willing to assist Kate with the Bylaws. Kate will make arrangements for a meeting.

**Director's Evaluation.** Board members were asked to turn in Kate's evaluations to Beth by the beginning of August. Beth compiled the evaluations and shared the document with Kate. Kate thanked the Board for the many positive comments. There was concern about the length of the form and Kate felt that next time the board should contact staff members for their input. Pam Williams mentioned she would be willing to serve on a committee to help with the evaluation form and process.

**New Business:**

**Budget:** The Draft 2020-2021 Budget, which was presented and approved by the Advisory Council, was discussed. The Board felt that Kate, and staff, deserved a raise. Pam Williams moved, and John Sheridan seconded to adjust the 2020-2021 Budget to include a 3% raise for all staff. The motion was carried. Kate will redo the Budget and send it out to the Advisory Council.

**Amended Budget:** John Sheridan moved, and Briynne McCrea seconded to accept the 2019-2020 Amended Budget as presented. The motion was carried.

**Other:** Kate said the CD, which was earning decent interest before the Covid shut downs was now only earning .1%. If the CD was to be moved into a 90-day CD, it would be earning .15%. Vicki Mazure moved, and John Sheridan seconded to move the CD into the 90-day CD account. The motion was carried.

**Public comments and announcements:** There were no public comments.

**Next Meeting:** A tentative Board meeting is scheduled for Wednesday, September 23, 2020.

**Adjournment:** John Sheridan moved, and Nannette Pretzer seconded to adjourn the meeting at 12:09 pm. The motion was carried.