

**WHITE PINE LIBRARY COOPERATIVE
ADVISORY COUNCIL ZOOM MEETING**

Minutes, August 26, 2020

DRAFT

Welcome

Mimi Herrington, the meeting moderator, called the meeting to order at 10:00 a.m via Zoom. There were 33 attendees in the Zoom meeting.

Approval of Agenda

Gail Nartker moved, and Stephanie Olson seconded to approve the agenda. The motion was carried.

Approval of Minutes

Jeanette Morrish moved, and Gail Nartker seconded to approve the February 12, 2020, Advisory Council minutes. The motion was carried.

Director's report

Kate presented her report. Some topics discussed were:

The State Aid deficit may only be \$1.0-\$1.5 billion as opposed to \$3.5 billion. Fiscal year 2022 may be a more difficult year. We are moving to Quickbooks Online vs. Quickbooks Desktop. This will make it possible for Kate to access Quickbooks in real time as Jane continues to do all the bookkeeping from home. The MCDA (Coop Directors Assoc.) has been working on a letter and flyer/pamphlet to send to Library Board Trustees in mid-September. Prior to sending this to the Trustees, a copy will be sent to each Library Director. A report on the Caro office furnishings and expenses, PPE expenses, LOM Director's meetings, Online Book Club, New Vox Books, Dial-a-Story, MCLS Webinar, Library Visits, Legislators, and the Annual meeting were all part of this report.

See the director's report for more details and further explanation:

https://wplc.org/wp-content/uploads/2020/director_reports/director-report-aug2020.pdf

Gail Nartker mentioned that she appreciated Kate's Friday email updates. Jill Fox had a concern about the thermometer's accuracy. The non-contact temperature devices consistently read a low temperature. The disposable ones worked better. It was mentioned that readings were better when you actually touch the person's forehead, add .6 degrees, and disinfect after each reading. John Clexton found that if there's a true fever it does show as such. A question was also raised about allowing staff to return to work after they left the area for vacation. Amber Hughey said it depended on if the area they visited was a virus hot-spot.

Old Business:

Bylaws Committee: Kate initially wanted to form a Bylaws Committee and decided to just ask for volunteers from the board. Any changes to the Bylaws need to be approved by the Library of Michigan. She will ask what the other Cooperatives are doing. Changes that are being worked out are the length of service on the board from 2 years to 3 years and representatives from each library



class size. Two representatives from Class 1, three representatives from Class 2, three representatives from Class 3, and one representative from Class 4-5.

RBDigital & Overdrive: RBDigital will allow renewal of magazines for 1 year. There are over 3700 magazines. This will give Overdrive another year to figure out what they can keep and what has to be removed, because of propriety issues.

New Business:

Budget. The budget was presented and Kate is projecting a 30% reduction in State Aid which amounts to \$109,000 loss to White Pine's budget. However, the proposed reduction to the fund balance should be about \$22,000 for next year's budget. Amber Hughey moved, and Jeanette Morrish seconded to send the budget to the board for approval. The motion was carried.

Annual Meeting: Kate is planning to have webinars lasting 1-1.5 hours on Wednesdays on October 7, 14, and 21. So far, she has arranged for 2 presenters for the 14th and the 21st. Attendees will need to register as there will be prizes for attendees. The webinars should not go any later than 11:30 am.

Membership News: John Clexton is running to be president of the Association of Small and Rural Libraries. Magazine subscription services were discussed and some of the services used by member libraries include Popular Subscriptions, Ebsco, Revistas. 10th Muse went out of business. The Audio rental service, Landmark TEI also went out of business. Gail Nartker mentioned their library had a drastic drop in penal fines. Kate said that Debbie Mikula, MLA is looking into transparency for penal fines.

Next Meeting: There will be no meeting in September.

