

**WHITE PINE LIBRARY COOPERATIVE
BOARD MEETING**

DRAFT

Minutes, December 12, 2018

A meeting of the White Pine Library Cooperative Board was held on December 12, 2018 at the White Pine Library Cooperative.

Present and voting: Erin Schmandt, Jill Fox, Marty Rheame, BillieJo Bluemer, Sara Morrison, Corey Goethe, Brenda Francetic, Vicki Mazure, Beth Schumaker

Absent: Mary Jaworski

Call to Order: Board President Erin Schmandt called the meeting to order at 10:00 am.

Agenda: Brenda Francetic moved, and Jill Fox seconded to approve the agenda. Motion carried.

Minutes: Jill Fox moved, and Beth Schumaker seconded that October 10, 2018 board minutes. Motion carried.

Treasurer's Report: The draft, revised budget was tabled until the next meeting awaiting more information when the Auditor is present. The Board increased the amount of money in a single banking institution from \$200,000 to \$250,000 per institution. Billie Jo Bluemer moved, and Jill Fox seconded that the dollar amount be increased. Motion carried.

Directors Report: Bryon reported that turn out for the Meet the Candidates sessions was very low. Full information is in the Board report for 12/12/18. Bryon has been monitoring the OverDrive Cost Per Circulation titles for possible purchase. He is also working to decrease wait time for titles on hold (currently at 26.07 days) by purchasing additional copies of titles.

Old Business: Director Search: discussion on pros and cons of using a 'head hunting' firm to conduct the search. Three firms were looked at, Bradbury, Keister and Kent District Library, Beth Schumaker moved, and Brenda Francetic seconded to contract with the Kent District Library for this service since it local as well as being the least expensive.

The current Director's job description is being reviewed and necessary changes made.

Billie Jo Bluemer moved, and Marty Rheame seconded to set a hiring salary as negotiable from \$65,000. An additional benefit package was set at 4 weeks' vacation, health/dental/vision insurance, personnel days and retirement plan.

Marty Rheame moved, and Jill Fox seconded to set a budget of \$18,000 to conduct the search.

\$12,000 search firm

\$ 4,000 travel

\$ 8,000 for incidental costs

A survey to the membership will be sent out in January to determine the qualities desired in a director.

New Business:

Sara Morrison moved, and Vicki Mazure seconded a motion to sponsor the small and rural conference next April in the amount of \$2500 from the continuing education budget.

Public comments and announcements: There were no public comments.

Next Meeting date: Wednesday January 16, 2019 at 1:00pm and February 20, 2019 at 1:00pm.